

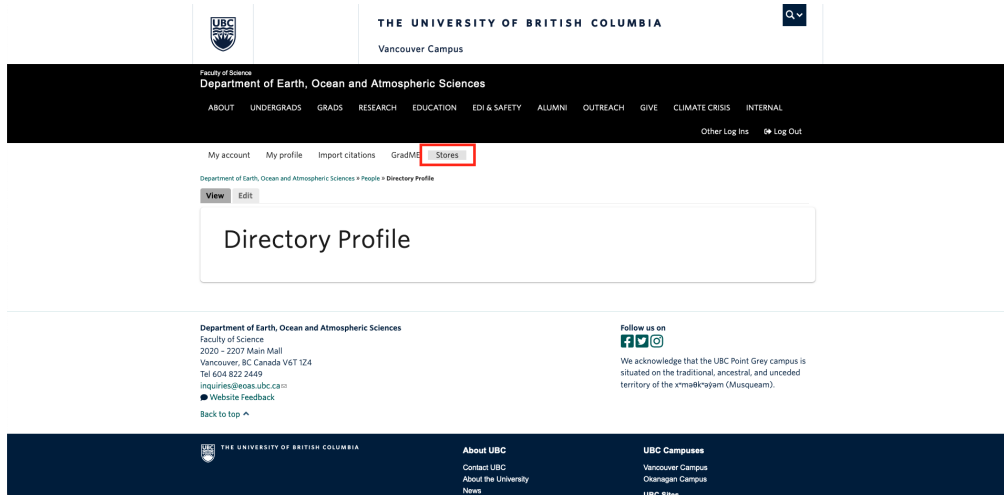
EOAS Help Desk

Portal > Knowledgebase > Applications > How to Purchase Items with Stores on the EOAS Website

How to Purchase Items with Stores on the EOAS Website

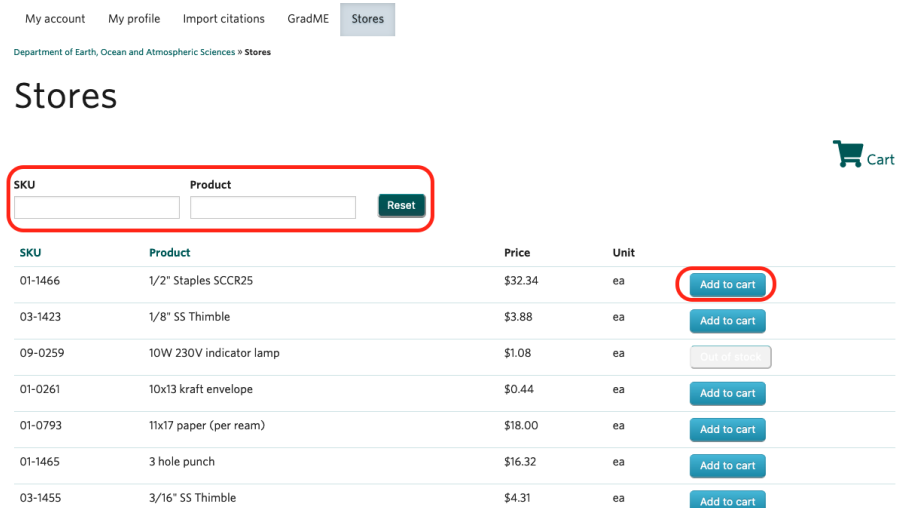
Vincent Wu - 2022-05-11 - 0 Comments - in Applications

1. [Login to the EOAS website](#) and click on 'Stores' in the white menu bar



2. Add the items you want to your cart by clicking 'add to cart' beside the product name. Out of stock items will have their add to cart button greyed out.

1. You can filter products by name or SKU



3. Click the shopping cart icon or 'cart' to go to your cart



SKU Product

SKU	Product	Price	Unit	
04-0601	BATTERY 'AA'	\$1.91	ea	<input type="button" value="Out of stock"/>
04-0641	BATTERY 'MS-76'	\$2.82	ea	<input type="button" value="Add to cart"/>
04-0651	BATTERY 'PX-625'	\$2.40	ea	<input type="button" value="Add to cart"/>
04-0636	battery 6-volt (large sq)	\$13.20	ea	<input type="button" value="Out of stock"/>
04-0597	MN21/BR22 battery	\$3.00	ea	<input type="button" value="Out of stock"/>

- Review the items and quantity you have added
 - Click the 'Remove' button to remove the items you don't want
 - Change or correct the quantity of items by entering the desired amount, then click 'Update cart'

My account My profile Import citations GradME Stores

Department of Earth, Ocean and Atmospheric Sciences » Shopping cart

Shopping cart

Back to Stores

SKU	Product	Price	Unit	Quantity	Total	Remove
04-0641	BATTERY 'MS-76'	\$2.82	ea	<input type="text" value="1"/>	\$2.82	<input type="button" value="Remove"/>
04-0651	BATTERY 'PX-625'	\$2.40	ea	<input type="text" value="1"/>	\$2.40	<input type="button" value="Remove"/>

Total: \$5.22

- Click 'Checkout'

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Shopping cart

Back to Stores

SKU	Product	Price	Unit	Quantity	Total	Remove
04-0641	BATTERY 'MS-76'	\$2.82	ea	<input type="text" value="1"/>	\$2.82	<input type="button" value="Remove"/>
04-0651	BATTERY 'PX-625'	\$2.40	ea	<input type="text" value="1"/>	\$2.40	<input type="button" value="Remove"/>

Total: \$5.22

- Review your order and enter your billing information:
 - First and last name
 - Speed Chart, Workday tag, and/or activity code

Checkout

Shopping cart contents

SKU	Product	Price	Quantity	Total
04-0641	BATTERY 'MS-76'	\$2.82	1	\$2.82
04-0651	BATTERY 'PX-625'	\$2.40	1	\$2.40
Order total				\$5.22

Account information

Username

E-mail address

@eoas.ubc.ca

Billing information

Full name *

Speed Chart *

Workday Tag *

[Click here for Speed Chart to Workday Tag converter](#)

Activity Code (optional)

[Continue to next step](#)

[Cancel](#)

- Review your order and billing information
- Click 'continue to next step' to finalize order

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Review order

Review your order before continuing.

Shopping cart contents

SKU	Product	Price	Quantity	Total
04-0641	BATTERY 'MS-76'	\$2.82	1	\$2.82
04-0651	BATTERY 'PX-625'	\$2.40	1	\$2.40
Order total				\$5.22

Account information

Username

E-mail address

@eoas.ubc.ca

Billing information

EOAS Test
Speed Chart

Workday Tag

[Continue to next step](#)

[Go back](#)

- You will receive an order confirmation of your order. When your order is ready for pickup, you will receive another email.