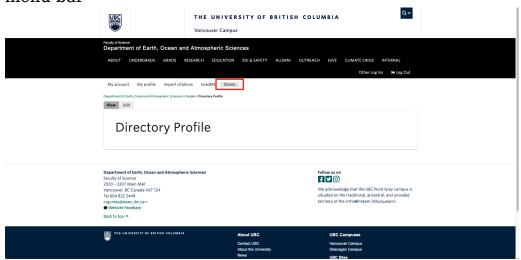


How to Purchase Items with Stores on the EOAS Website

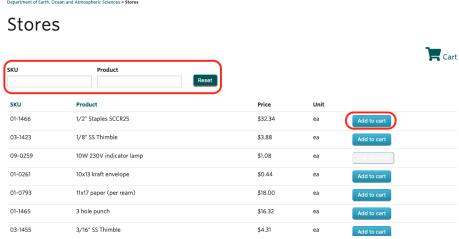
Vincent Wu - 2022-05-11 - Applications

1. <u>Login to the EOAS website</u> and click on 'Stores' in the white menu bar

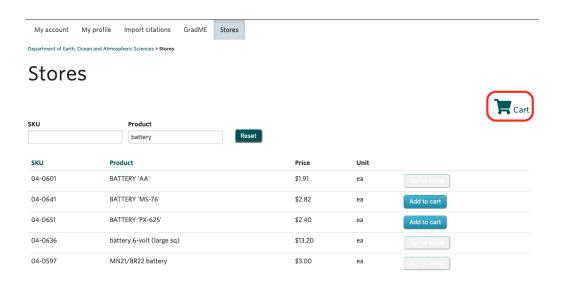


- 2. Add the items you want to your cart by clicking 'add to cart' beside the product name. Out of stock items will have their add to cart button greyed out.
 - 1. You can filter products by name or SKU

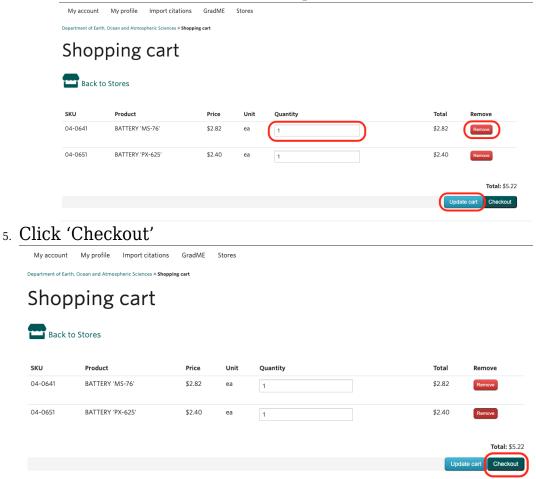
My account My profile Import citations GradME Stores



3. Click the shopping cart icon or 'cart' to go to your cart

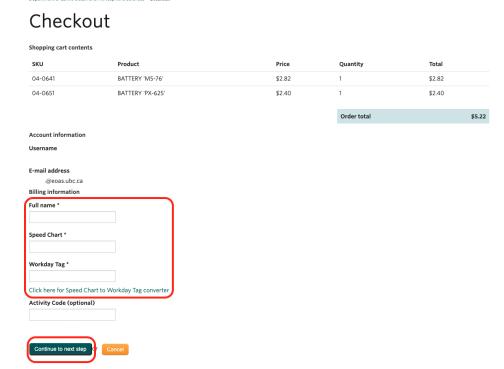


- 4. Review the items and quantity you have added
 - 1. Click the 'Remove' button to remove the items you don't want
 - 2. Change or correct the quantity of items by entering the desired amount, then click 'Update cart'

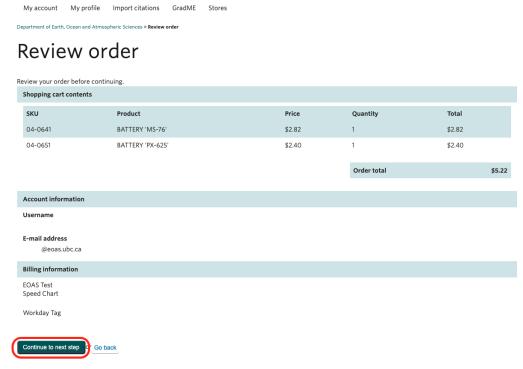


- 6. Review your order and enter your billing information:
 - 1. First and last name

2. Speed Chart, Workday tag, and/or activity code



- 7. Review your order and billing information
- 8. Click 'continue to next step' to finalize order



9. You will receive an order confirmation of your order. When your order is ready for pickup, you will receive another email.