



Linux: How to print to the new Ricoh printers in EOSM and ESB

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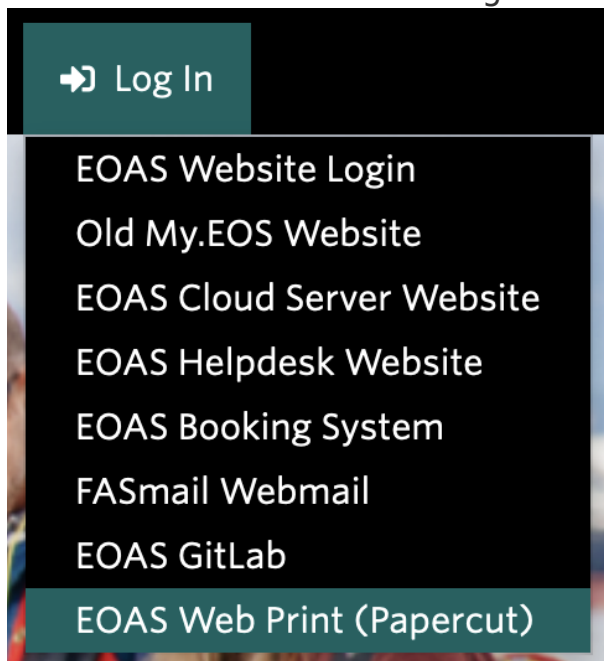
There are a few ways to connect to the new printers

WebPrint: WebPrint allows you to connect quickly and is great for small jobs. It does not require you to install any drivers. Please see the bottom of the page for instructions.

Complete Install: Instructions to come.

Web Print

1. If you are on Wi-Fi, please have your device connected to the [UBC VPN](#) or [EOS VPN](#). If you are connected via wired Ethernet, please continue to the next step.
2. Head to <https://papercut.eoas.ubc.ca:9192/> and login with your **EOAS username and password**.
It is also accessible under 'Log In' on our department website



3. Go to the **Web Print** tab located on the left.

4. Select the amount of copies and the account you want your job to be charged to.
5. Upload your document; see the supported file types below the white box.
6. Select Upload & Complete.
7. Go to the printer you wish to release the job.
8. [Click here to continue for instructions at the printer.](#)

Limitations:

- No choice of selecting which pages to print
- No choice of staples, hole punching

Troubleshooting

[See FAQs](#)