



## Linux: How to print to the new Ricoh printers in EOSM and ESB

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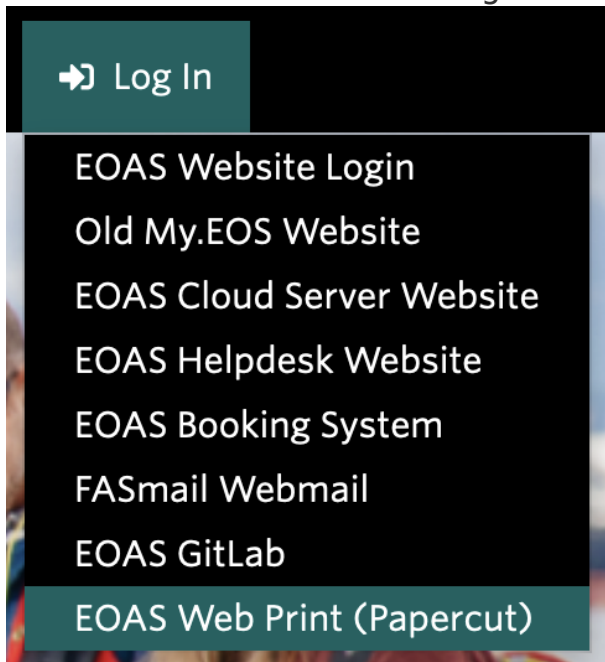
### There are a few ways to connect to the new printers

**WebPrint:** WebPrint allows you to connect quickly and is great for small jobs. It does not require you to install any drivers. Please see the bottom of the page for instructions.

**Complete Install:** Instructions to come.

### Web Print

1. If you are on Wi-Fi, please have your device connected to the [UBC VPN](#) or [EOS VPN](#). If you are connected via wired Ethernet, please continue to the next step.
2. Head to <https://papercut.eoas.ubc.ca:9192/> and login with your **EOAS username and password**.  
It is also accessible under 'Log In' on our department website



3. Go to the **Web Print** tab located on the left.

4. Select the amount of copies and the account you want your job to be charged to.
5. Upload your document; see the supported file types below the white box.
6. Select Upload & Complete.
7. Go to the printer you wish to release the job.
8. [Click here to continue for instructions at the printer.](#)

**Limitations:**

- No choice of selecting which pages to print
- No choice of staples, hole punching

## **Troubleshooting**

[See FAQs](#)