

Knowledgebase > Print > Mac: How to print to the new Ricoh printers in EOSM and ESB

Mac: How to print to the new Ricoh printers in EOSM and ESB Vincent Wu - 2025-04-30 - Print

There are a few ways to connect to the new printers

WebPrint: WebPrint allows you to connect quickly and is great for small jobs. It does not require you to install any drivers. Please see the bottom of the page for instructions.

Complete Install: In order to use all the functions of the printer, such as stapling and hole punching, you will need to install a few things. Please follow the instructions below.

- If you are on Wi-Fi, please have your device connected to the <u>UBC VPN</u> or <u>EOS VPN</u>. If you are connected via wired Ethernet, please continue to the next step.
- 2. Click here to download the drivers for Mac.
- 3. In the login menu, select 'Registered user', then in the fields enter:

Name: eoas\username (Not your CWL) Password: Your EOAS password (Not your CWL) Now, click 'Connect'

4. When you connect successfully, hold the Command (第) key and select both 'Mac Driver' and 'PCClient' folders, before clicking 'OK'.

Con	nnecting to smb://papercut.eoas.ubc.ca
	Select the volumes you want to mount on "papercut.eoas.ubc.ca": Mac Driver PCClient PCDirectPrintMonitor PCRelease web-print-hot-folder
	Cancel OK

5. Double-click on the Ricoh dmg file, then double-click on the Ricoh pkg file to install the driver.

	< > Mac Driver		Ξ		· Ú	\bigcirc	···· ~	Q	l: In order to us
Favorites	Macintosh HD	>	Ricoh_IM_CO_1.3	2.0.0.dmg					
AirDrop	Mac Driver	\triangleq >							
ecents	PCClient	>							
Desktop	E Ricoh_IMLIO_1.2.0.0					1			please have your d
Applications	Network	>	•••			🛄 R	licoh_IM_C6	6500_C80	000_LIO_1.2.0.0
Documents									
Ownloads			TXT		TXT				
•O• Nextcloud			MacOSXReadme.txt	0	SS_License.tx	t F	Ricoh_IM_C68 O_Driv	500_C8000 /er.pkg)_LI
iCloud									
Locations									
Uincents-MBP									
🗁 Macintosh HD									
⊖ Ricoh_IM_C6500 ≜	-	-							
🔲 teamshare.ead.u 🔺	🔤 Mac Driver > 🚡 Ricoh_IM_0	c6500_C	ε						

- 6. Follow the installation steps to install the driver.
- Now, the printer needs to be added. Click on the Apple icon on the top left of the screen and select System Settings => Printers & Scanners => Add Printer, Scanner, or Fax. Click on the globe icon in the window that has appeared.



 Installing the Findme printer will allow you to release your print jobs at either printer.
 Enter in the fields: Address: papercut.eoas.ubc.ca Protocol: LPD Queue: findme Name: Findme Use: Select Software => search and select C8000 Now, click 'OK', then 'Add'

	Add Printer				
			Printer Softwa	are	
			Q c8	8000	8
Address:	papercut eoas ubc ca	RICOH IM C8000 PS			
/laureco.	Valid and complete host name or address.				
Protocol:	Line Printer Daemon - LPD				
Queue:	findme				
	Leave blank for default queue.				
Name:	Findme			Cancel	ОК
Location:					
Use:	Select Software		\$		

9. Click on the Findme printer, then 'Options & Supplies'.

Q Search	Default printer	Last Printer Used 🗘
••••••••••••••••• •••••••••••••••••••	Default paper size	US Letter 🗘
Desktop & Dock		
🔅 Displays	Printers	
🛞 Wallpaper	Findme	
Screen Saver	• Idle	/
Battery		Add Printer, Scanner, or Fax
Lock Screen		
louch ID & Password		
😕 Users & Groups		
Passwords		
Internet Accounts		
🕵 Game Center		
🔄 Wallet & Apple Pay		
Keyboard		
. Mouse		
Trackpad		

Q Search	Default printer	La	st Printer Used 🗘
Desktop & Do	Findme • Idle		US Letter 💲
Displays		Printer Queue	
Screen Saver	Name	Findme	>
Battery	Location		ər, or Fax ?
Lock Screen		Options & Supplies	
Touch ID & Pa	Share this printer on the network	0	
		Open Sharing Settings	
 Passwords Internet Acco 	Kind	RICOH IM C8000 PS	
Game Center	Driver version	10.4	
Keyboard	Remove Printer Set Default Printer	Done	
. Mouse			
R Trackpad			

10. Now, click on 'Options' and select 'Finisher SR4150', then click 'OK' then 'Done'.

	< > Printe	rs & Scanners
Q Search	Default printer	Last Printer Used 💲
Deskto	General Optic To take full advantage of your printe accurately shown here. For informat hardware, check the printer's docum	Ins Supply Levels Letter ≎ r's options, confirm that they are ion on your printer and its optional mentation.
Screen	Large Capacity Tray:	Not Installed
 Dattery Lock S Touch Users & Passwo Interne Game (Wellet 	Mailbox: Booklet Processor: Multi-hole Punch Unit: Folding Unit: PostScript:	Finisher SR4140 Finisher SR4150 Finisher SR4160 Not Installed PostScript Emulation
Keyboa		Cancel OK
Trackpad		
Printers &	Scanners	

- 11. The PaperCut client is the next component that needs installation.
- 12. From step 4 of the mounted folders, navigate from the PCClient folder to the mac folder. Drag and drop or copy and paste PCClient to your Applications folder.

• • •	< > mac			······································		~ Q
Favorites	deploy >	d client-local-inst	all			
ด AirDrop	linux >	PCClient				
ecents	🚞 mac 💦 🔅	📄 version.txt				
Desktop	msvcp120.dil	🚞 Widget	>			
Applications	msvcp140.dll					
	msvcr120.dll					
	README.txt					TM
Uownloads	win >					
••• Nextcloud						
iCloud				PCClie	nt	
Locations				Applica	tion – 73.3 MB	
Vincents-MRP					0	
					More	
		н		П		
🛓 papercut.eoas.u 🔺						
(D) Maturali	🔲 🕮 PCClient > 🚞 mac > 🔑 PCClient					

13. Now, we need to add the PaperCut client to launch on login of your Mac. From System Settings, search for login and select 'Open At Login'. Click the '+' and go to the Applications folder and select PCClient, then 'Open'.

login 🛛 😵	Open at Login These items will open automatic	cally when you log in.	
Login Items	Item	Kind	
Open at Login	Acrobat Collaboration \$	Sync Application	
Users & Groups			
Log in automatically	Microsoft Outlook	Application	
Login name and nassword	Microsoft Teams (work	or s Application	
	Nextcloud	Application	
login window	(+)-		
Lock Screen	Allow in the Background Applications add background it open, such as checking for soft background item may prevent t	ems to perform tasks when the application isn' tware updates or syncing data. Turning off a hese tasks from being completed.	t
Sharing Remote login	Adobe Acrobat Reac 3 items: 2 items affect	der DC all users	
Internet Accounts	Adobe Creative Clou 3 items: 1 item affects a	ud all users	
Passwords			
Touch ID & Password			
Allow Apple Watch to unlock your Mac			

Pavorites	$\langle \rangle$ $\square \bullet$ \bigcirc	Applications	C Search
Desktop Applicati Documents Downloads ONextcloud Cocations Vincents Macintos Data	Applications One Drive Pages Parallels Desktop PCClient Photo Booth Photos Podcasts Preview QuickTime Player Reminders Safari Shortcuts Siri	PCClient Application - 73.3 MB	Т
W Network	🖶 Slack	11 Created	Monday, April 15, 2024, 1:33 PM
Tags	New Folder		Cancel Open

14. Launch the PCClient that you just copied to the Applications folder, see the next step if it cannot open. Login to the PaperCut client with your EOAS username and password, **not**

your CWL.

	Login
Login	
Your EOA	S login credentials are required for printer access.
Please log in 1	using your EOAS username and password to confirm your identity.
Username [.]	vwu
osername.	
Password:	••••••
Password:	
Password:	✓ Remember my identity
Password:	Remember my identity

15. If you receive the message, "PCClient" cannot be opened because the developer cannot be verified, go to System Settings => Privacy & Security and scroll down. There will be a button in the red box below to override the message and allow PCClient to run.

Q Search	App Management	>
	Developer Tools	>
🛜 Wi-Fi		
Bluetooth	Sensitive Content Warning	Off >
🛞 Network	halytics & Improvements	>
Notifications		
젟 Sound	Apple Advertising	2
C Focus		
🔀 Screen Time	Security	
General	Allow applications downloaded from	
	App Store	
	App Store and Identified developers	
Control Center	Allow accessories to connect Ask for New Acc	essories 🗘
Siri & Spotlight		
Privacy & Security	FileVault	On >
	A Lockdown Mode	Off
🗖 Desktop & Dock		UII /

16. When you go to print your document, select the **Findme** printer. The Findme printer will allow you to release your

Print Heading 2 Printer 🗸 💼 Findme Nearby Printers Presets D HP Color LaserJet M553 Add Printer... Copies & Pages Printers & Scanners Settings... \$ Copies: 1 How to Print to the new RICOH printers in ESB and EOSM Collated Black & White Pages: tall: In order to use all the fu Current Page From: 1 to: 1 Page Range Enter page numbers and/or page ranges separated by commas (e.g. 2, 5-8) • • 1 of 5 Show Quick Preview Double-sided Off 🗘 > Microsoft Word None > Layout 1 page per sheet > Paper Handling Collate Sheets • All Sheets Print ? PDF -Cancel

print jobs at either printer, then click print.

17. The PaperCut client may ask for your EOAS credentials (**not your CWL**) once again.

	Login
Login Your EOA	S login credentials are required for printer acc
Username: Password: Remember:	vwu ••••••••••••••••••••••••••••••••••••
	Cancel OK

18. After authenticating, you will be presented with a screen detailing the amount of pages, cost, colour/black and white, and speedchart/worktag that will be charged.

n Prir	nt Job N	otification					
р с	onfirm t	the print and select	the print a	ction			
Print job de	ails —	·	•				
Document n	ame –	Windows-How-to	-Print-fron	n-EOS	M-113-	-or-ESB-2	027[38].docx
Pri	nter pa	apercut\Findme					
Pa	ages 5	(Color: 5)		Cost	\$0.65		
Print job act	ions						
Charge	to Spee	dchart/Worktag					
А	ccount	COMP/PM005081	1\Comp Sta	aff			\bigcirc
Apply to	all doc	uments in queue (J	obs: 1)			Print	Cancel

19. Change the speedchart/worktag if necessary.

	Print Job Notification							
P rint	Job Notification							
Confirm the print and select the print action								
Print job deta	ls							
Document nar	ent name - Windows-How-to-Print-from-EOSM-113-or-ESB-2027[38].docx							
Print	er papercut\Findme							
Pag	es 5 (Color: 5) Cost \$0.65							
Print job actio	ns							
• Charge to SpeSelect the shared account to charge								
Acc	ountCOMP/PM005081\Comp Staffall							
Apply to a	Il documents in queue (Jobs: 1) Print Cancel							

- 20. Click Print.
- 21. Go to the printer you wish to release the job.
- 22. <u>Click here to continue for instructions at the printer.</u>

Web Print

- If you are on Wi-Fi, please have your device connected to the <u>UBC VPN</u> or <u>EOS VPN</u>. If you are connected via wired Ethernet, please continue to the next step.
- Head to <u>https://papercut.eoas.ubc.ca:9192/</u> and login with your **EOAS username and password**. It is also accessible under 'Log In' on our department website

➡ Log In

EOAS Website Login

Old My.EOS Website

EOAS Cloud Server Website

EOAS Helpdesk Website

EOAS Booking System

FASmail Webmail

EOAS GitLab

EOAS Web Print (Papercut)

- 3. Go to the Web Print tab located on the left.
- 4. Select the amount of copies and the account you want your job to be charged to.
- 5. Upload your document; see the supported file types below the white box.
- 6. Select Upload & Complete.
- 7. Go to the printer you wish to release the job.
- 8. <u>Click here to continue for instructions at the printer.</u>

Limitations:

- No choice of selecting which pages to print
- No choice of staples, hole punching

Troubleshooting

See FAQs