



How do I obtain Microsoft Office for use at home?

Burner EOAS - 2020-07-10 - Applications

Overview

Microsoft's Home Use Program (HUP), is a benefit available to employees at the University of British Columbia. Employees who use the covered licenses at work are eligible to purchase Office applications for use on a personal device for the duration of the term of their employment at UBC.

Eligible employees are allowed to purchase a single license of each product available according to the terms of their organization's Software Assurance benefit. You can learn what is covered by visiting:

https://it.ubc.ca/ubc-it-guide-working-campus#getting_connected

Media available to EOAS IT staff for deploying Office on UBC-owned computers located **on-campus** will not work for home use.

Instructions

1. Go to microsoft.com/en-us/home-use-program
2. Enter your UBC email address (emails ending in @ubc.ca or @mail.ubc.ca only)
3. Click Submit
4. Check your inbox for an email from Microsoft, with a link to subscribe to Office 365 with 30% discount